



recruitment solutions corp.
License No. POEA-202-LB-110415-R

CERTIFIED QUALITY SYSTEM
ISO 9001:2015

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We do it better.

Room M3-M5 No. 610 Gochangco Bldg., T.M. Kalaw Street,
cor. M.Y. Orosa Street, Ermita Manila, 1000 Philippines

CONTROL NUMBER

2X2 Colored Picture (Attach 4 copies)

APPLICATION FORM

Position Applied	
How did you know LBS Recruitment Solutions Corp. ?	
Do you have re-entry visa to Middle East countries? <input type="radio"/> Yes <input type="radio"/> No	
if Yes	Expiration Date: Country:

Personal Information

				Date Applied	
Last Name		First Name		Middle Name	Religion
Highest Education		Date of Birth		Place of Birth	
No. of Experience		Local	Abroad	Age	
Civil Status	No. of Children		Gender <input type="radio"/> M <input type="radio"/> F	Weight (kg)	Height (cm)
Name of Father				Date of Birth	
Name of Mother				Date of Birth	
Name of Spouse				Date of Birth	

Contact Information

Primary Address		Home Phone	
		Postal Code	Mobile Phone
Provincial Address		Provincial Phone	
		Postal Code	Office Phone
E-mail Address		Skype Account	

Person to Contact in Case of Urgent Message

Name		Relation	
Address		Mobile Phone	
	Postal Code	Office Phone	

If Currently Employed

Company		Postal Code	
Address		Mobile Phone	
		Office Phone	

Educational Attainment

	Name of School	Year Started (YYYY)	Year Finished (YYYY)	Degree / Course
High School				
College				
Technical				
Vocational				
Post Graduate				

CONTROL NUMBER

Work Experience (Present to Previous)

Company Name	Agency		
Company Address	Date Joined (MM/DD/YY)		Date Left (MM/DD/YY)
Position			
Reason for Leaving	Salary		

Company Name	Agency		
Company Address	Date Joined (MM/DD/YY)		Date Left (MM/DD/YY)
Position			
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Reason for Leaving	Salary		

Company Name	Agency		
Company Address	Date Joined (MM/DD/YY)		Date Left (MM/DD/YY)
Position			
Reason for Leaving	Salary		

Other Information

Special Skills	
Computer Application Software you can Operate	
Equipment and Test Instruments you can Operate	
Trainings & Seminars	
List of Language you Speak	

	Number	Registration Date	Expiry Date	Place of Issuance
PRC License				

	Number	Date of Issued	Expiry Date	Place of Issuance
Passport				
NBI Clearance				
Driver License				
GSIS / SSS No.		TIN		Philhealth No.

"I, _____, hereby state that I am applying with **LBS Recruitment Solutions Corporation** to work as _____ in _____. I hereby certify and attest that: (1) all of the information given above and in the documents I have submitted as of this date are true and correct; (2) all of the documents I have submitted as of this date are genuine and authentic; and (3) all of the information and documents I will give in the future shall also be true, correct, genuine and authentic. In the event that this certification and attestation and any of the information and documents I have given and will give turn out to be false or falsified, I know and accept that I can be subjected to disciplinary/legal action, such as, but not limited to: rejection/denial of application; cancellation/ revocation of job offer, employment contract and/or visa; termination from employment; repatriation; and possible administrative, criminal and civil liability."

Date Signature of Applicant

City of Manila
X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-

) S.S

**Affidavit of Acknowledgement
Of Official Advisory, Caution, Prohibition and Warning
About Authorized Payment / Collection of Fees**

I, _____, of legal age, Filipino and residence at _____, after having been duly sworn for in accordance with law hereby depose state and acknowledge that:

1. Prior to my application with LBS Recruitment Solutions Corporations, I did not pay any amount of money to any officer, director or employee thereof or to any other person for my purpose related to my application;
2. At the time of my application, I have been properly advised by LBS Recruitment Solutions Corporation that I should pay the fees allowed by existing rules and regulations only to the duly authorized officer or employee thereof;
3. I have been sufficiently cautioned by LBS Recruitment Solutions Corporation that it has not authorized any other person to collect or receive any amount in its behalf;
4. Moreover, I have been properly prohibited by LBS Recruitment Solutions Corporation from giving or paying any amount of money to any person not officially connected with it, for any purpose like loan, donation, assistance, processing fee, placement fee, medical fee, etc.;
5. Finally, I have been clearly warned by LBS Recruitment Solutions Corporation that, if I am found to have violated the above-cited prohibition, the same can be a ground for the rejection or denial of my application and the cancellation of my employment contract, OEC and visa and that the company shall not assume any responsibility for the refund of any money I gave or paid to any person not officially connected with the company.

FURTHER AFFIANT SAYETH NAUGHT.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of _____ 20__, at _____, Philippines.

Signature over Printed Name

SUBSCRIBED AND SWORN to before me, a Notary Public for and in _____ this ____ day of _____20__, affiant exhibiting to me his/her CTC No. _____, issued on _____ at _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of 20 _____

Notary Public

SINUMPAANG SALAYSAY

Ako si _____, sapat ang gulang, Pilipino, at naninirahan sa _____, matapos makapanumpa nang naayon sa batas, ay nagsasabi:

1. Na ako ay nag-“apply” sa LBS Recruitment Solutions Corporation (“LBS”) para makapagtrabaho sa ibang bansa bilang _____;
2. Na ako ay mahigpit na pinayuhan at binalaan ng LBS na, kapag ako ay magbigay ng di totoong impormasyon sa aking aplikasyon/bio-data at iba pang dokumento na isinumite at isusumite ko para suportahan ang akig aplikasyon o kapag ako ay gumamit o magsumite ng palsipikado o pekeng dokumento kaugnay ng aking aplikasyon, ako ay maaaring masampahan ng demanding criminal sa ilalim ng Artikulo Blg. 171, 172, 175 at/o 178 ng “Revised Penal Code” at maaari akong makulong dahil dito;
3. Na ako ay mahigpit na pinayuhan at binalaan din ng LBS na ang paggamit, pagbigay or pagsumiteng di totoong impormasyon o palsipikado o pekeng dokumento para sapag-“apply” o pagtrabaho sa ibang bansa ay isang administratibong “offense” sailalim ng 2002 POEA Rules and Regulations at maaaria kong masuspinde o madiskwalipika sa paglahok sa “overseas employment program”, ibig sabihin ay hind ako maaaring mag-“apply” sa at ma-“process” o ma-“deploy” ng anumang “recruitment agency”, pati ang POEA;
4. Na ako ay umaayon at pumapayag na, kapag gumawa ako ng mga nabanggit na krimen o gumawa ako ng anumang palsipiksasyon o pagpekeng dokumento tulad ng “birth certificate, pasaporte, professional license, school records, training/employment/medical certificates” at iba pa o gumawa ng panloloko o pagsisinungaling para makapagtrabaho lang sa ibang bansa, kaugnay ng aking aplikasyon bago ako umalis ng Pilipinas o kahit na ako ay nasa ibang bansa na, maaaring mangyari ang mga sumusunod na hakbang:
 - a. Ma-“reject” o ma-“deny” ang aking aplikasyon;
 - b. Makansela o bawiin ang “job offer” sa akin;
 - c. Makansela ang aking “employment contract”;
 - d. Makansela ang aking “Overseas Employment Certificate”;
 - e. Iurong o bawiin ang aking aplikasyon para “entry/work visa/permit”;
 - f. Makansela ang “entry/work visa/permit”;
 - g. Makansela ang aking “plane ticket and flight booking”;
 - h. Makansela ang aking pag-alis;
 - i. Matanggal ako sa aking trabaho sa ibang bansa;
 - j. Maaresto at maditine akong pamahalaanng bansa kung saan ako nagtatrabaho;
 - k. Maparusahan ako ng pagkakakulong at pagbayad ng multa sa pamahalaanng bansa kung saan ako nagtatrabaho;
 - l. Mapauwi ako sa Pilipinas sasarili kong gastos;
 - m. Mapilitan akong isoli ang mga nagastos ng LBS at/o ng aking employer para sa aking “processing, deployment and repatriation” at magbayad ng dañosperwisios;
 - n. Isumbong ako sa Department of Foreign Affairs at iba pang ahensiya ng pamahalaan;
5. Na ako ay marunong bumasa at nabasa at nauunawaan ko at umaayon ako sa nilalaman nito.

BILANG PATOTOO, malayang pinirmahan ko ito ngayong ika _____ ng _____ 20____, sa _____, Pilipinas.

Pirma sa Ibabaw ng Buong Pangalan

SUBSCRIBED AND SWORN to before me, a Notary Public for and in _____ this _____ day of 20____, affiant exhibiting to me his/her _____ No. _____ issued at _____ on _____ valid until _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of 20 _____